

Highland Central School District

MINUTES

Board of Education Business Meeting

Tuesday, August 21, 2012

6:00 pm Anticipated Motion to go into Executive Session

7:00 pm Regular Meeting held in the Jack Mesquita Library



Board Members Present: Alan Barone, Sue Gilmore, Tom Miller, Kim Sweeney, Debbie Pagano, Mike Bakatsias, Mike Reid

Administrators/Directors/Principals Present: Deborah Haab, Superintendent of Schools; Roseann Bayne, Assistant Superintendent of Schools; Louise Lynch, Business Administrator; Barbara E. Chapman, Director of Student Services; Pete Harris, Principal of High School, Sarah Dudley-Lemak, Assistant Principal High School; Joel Freer, Principal of Elementary School; Roseann LaManna, Assistant Principal of Elementary School

Executive Session: Anticipated upon Board Approval

Motion made by Tom Miller to go into Executive Session; Seconded by Sue Gilmore; Motion carried with a 7-0 vote.

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law

Motion made by Tom Miller to go into Executive Session; Seconded by Sue Gilmore; Motion carried with a 7-0 vote.

Motion to exit Executive Session made by Mike Reid; seconded by Tom Miller; Motion carried with a 7-0 vote.

Call to order and Pledge of Allegiance 7:10 pm

Board President Alan Barone called meeting to order at 7:10 pm and Pledge of Allegiance was recited.

Public Comments:

Alan Barone reminded the public to be advised of the change in protocol for public comments:

“Any questions/concerns be submitted in writing with speaker’s contact information (name/address)”

- Randie Rattick, President of the Highland Music Booster Organization, had many questions regarding the new music schedule including band, chorus and instrumental lessons. In order to accommodate student’s music schedule, Mr. Rizzi, middle school

music teacher, will be flexing his schedule in order to provide band after school to students who cannot fit it into their schedule. Ms. Haab answered as many questions as she could and would get back to music booster organization with any questions not answered. Ms Haab also encourages any further questions to be put in writing and she will respond as quickly as possible.

Special Presentation:

Lloyd Safe Routes to School Grant

- Liz Axelson from Morris Associates and Rick Klotz, Highland Highway Superintendent, demonstrated a grant proposal, up to the amount of \$650,000, which is to be used for placement of sidewalks within two miles of middle and elementary school, public education, and law enforcement. The deadline for application is October 5th. The goal of this possible grant is to encourage students to walk and bike to school in a safe manner and with the support of the community.

The Board had the following questions/concerns/comments:

Alan Barone asked -

- If sidewalks would be the size of 5 ft.;
- Are there breaks in sidewalk or is it continuous;
- Easement rights

Tom Miller concerned about -

- Is the homeowner or town of snow removal, etc. of sidewalk?

Further discussion with board took place.

Deborah Haab suggested a public meeting take place for example, firehouse, to discuss further details of Safe Routes to School grant with the community.

Acceptance of Reports:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:

- Board of Education meeting minutes from July 31, 2012 and August 7, 2012
- DOT Bus Inspections

Motion made by Mike Reid; Seconded by Tom Miller; Motion carried unanimously with a 7-0 vote.

Curriculum and Instruction:

- a) **Principal's Report:** (Reports are on file in District Office). Each month the Principals will report on important information and events occurring in their schools.

Joel Freer, Elementary School Principal, reported the following:

- Change of data on page two of monthly report – twelve (12) students (not six as indicated) moved to Out of State;
- Total enrollment 824 as of 8/21/12 (not including additional packets not returned)
- Kindergarten Orientation to occur 8/29/2012;
- Scheduling process of students due to new APPR regulations;

The Board had the following questions/concerns/comments:
Tom Miller asked about staffing support in classes.

Daniel Seyler-Wetzel, Middle School Principal was out of town and report was submitted to board members.
No questions from the Board.

Pete Harris, High School Principal, reported the following:

- Discussed 2012-2013 master schedule;
- Schedules mailed to sophomore, junior and senior students;
- Freshmen orientation scheduled August 22nd;
- Review of students schedules can be viewed by parents registered with via parent portal;
- Room Utilization chart;
- Since July, twenty (24) students have enrolled in 9-12 grade. Five of which enter with I.E.P. and three require E.S.L. services;
- SUNY Ulster Collegian – science and math teachers have submitted syllabi and resumes in order for AP courses to be accepted as college credit offering;
- Fall 2012 collegian offerings (spring course offering to be available in January);
- “College Preparatory Writing” as an English 12 curriculum;
- PBIS kick off scheduled opening day for students;
- 2012-2013 staffing;
- Current Events elective will remain in master schedule due to Journalism being eliminated.

The Board had the following questions/concerns/comments:
Alan Barone asked about staffing with comparison from last year. For example, some teachers are noted as traveling from high school to middle school/elementary school.

Kim Sweeney asked about: college/AP courses being offered; Writing II course; class size; course credit for Organic Living and Environmental I and II.

b) **Director of Student Services Report:** (Report on file in District Office). Director of Student Services, Barbara E. Chapman, reported on the following operations of the Student Services Department:

- Acknowledged the accomplishment of the nineteen out of the twenty ESL students that took the NYSESLAT exam. (The one student was out of the country at time of the test.)
- Several languages for students in program included: Spanish; Vietnamese, Bengali, Chinese, Italian, Creole and Korean.
- Supplemental Education Services – acknowledged the improvement in Math and especially, ELA for students with disabilities.
- Discussed several attachments in report, paying particular attention to article titled “Children and Nature”

No questions/concerns from Board members.

Personnel:

Motion made by Tom Miller to move personnel items a-g as a block; seconded by Kim Sweeney; motion carried unanimously with a 7-0 vote.

Board President Alan Barone recognized and congratulated the two appointments in teaching:

Vincent Rizzi

Pete Forman

a) Coaching Appointment

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment for the following individual for the fall 2012 season:

Employee:	Stephanie Mosher
Position:	Girls Volleyball / JV
Stipend Amount:	\$1979.00

b) Appointments

Employee:	Angela Brogan
Position:	Speech Language Pathologist
Tenure Period:	September 1, 2012 – August 31, 2014
Salary:	MA 24 Step 2: \$52,639.11
Reason:	Replacing Cindy Pece retirement

Employee:	Roseann Arciuolo
Position:	LPN / Teacher Aide
Probation Period:	September 1, 2012 – March 1, 2013
Salary:	Grade 7B: \$23,080
Reason:	Replacing Mary Zeoli – RN position

Employee:	Mark Pampinella
Position:	School Bus Driver
Probation Period:	September 1, 2012 – March 1, 2013
Salary:	Grade 10 Step 5: \$15, 595
Reason:	Replacing Augustine Passante retirement

Employee:	Rachele Corcoran
Position:	School Bus Driver
Probation Period:	September 1, 2012 – March 1, 2013
Salary:	Grade 10 Step 2: \$14, 118
Reason:	Replacing Steve Sorbello retirement

Employee:	James Michael Peura
Position:	Custodial Worker / School Bus Driver

Probation Period: September 1, 2012 – March 1, 2013
Salary: Grade 8C Step 7: \$33,427
Reason: Replacing William Frisher retirement

Employee: Vincent Rizzi
Position: Music Teacher
Tenure Period: September 1, 2012 – August 31, 2015
Salary: BA Step 1: \$43,945
Reason: Replacing Philip Rizzi resignation

Employee: Peter Forman
Position: Math Teacher (.6 FTE)
Period: September 1, 2012 – August 31, 2015
Salary: BA Step 1 +24: \$27,372 FTE .60
Reason: Replacing Stephanie Whitson who remains full time.
NOTE: This position is part-time and there is not a tenure position.

Employee: Elisa Silverio
Position: School Monitor: ES Cafeteria
Probation Period: September 1, 2012 – March 1, 2013
Salary: Grade 3 Step 1: \$10.06 / hr.
Reason: Replacing Jeannette Paladino resignation

c) Grade Level Coordinators for the Elementary School 2012-2013 school year:

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following individuals with the stipend amount being \$1366.00:

Kindergarten – Tara Hollifield
First Grade – Mary Morano
Second Grade – MaryBeth Saso
Third Grade – Colleen Giametta
Fourth Grade – Jill Berger
Fifth Grade – Karen Super
Special Ed (K-2) – Jessica Heissenbottle
Special Ed (3-5) – Shannon Ramirez
AIS Literacy (K-5) – Dana McGrath
AIS Math (K-5) – Deb Kelley

d) Correcting Resolution

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the corrected resolution of the following:

Employee: Katherine Spignardo
Position: Custodial Worker/Bus Driver
Salary: Grade 8C, Step 11 (original resolution reflected Grade 8C, Step 10)

Effective Date: July 1, 2010

e) Paid Time

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following sick days:

Employee: Lynn Felten, Secretary to the Superintendent of Schools
Forty (40) sick days per Policy 6560

f) Substitute Teaching Appointments

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

g) Non-Teaching Substitute Appointments

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

Business and Operations:

Adoption of Tax Levy

2012-2013 REAL PROPERTY TAX LEVY – LIBRARY TAX RESOLUTION

BE IT RESOLVED that the receiver of taxes be authorized and directed to collect taxes for the Highland Central School District with the designated walk in collection point to be the M & T Bank, Highland Branch, Highland, NY on all regular business days, except Saturdays, Sundays and Holidays, or by mail during the period of September 1, 2012 to October 1, 2012 without penalty, and during the period of October 2, 2012 to November 2, 2012 with the addition of a two percent (2%) interest penalty and, further, that any taxes not received or US postmarked on the close of business on November 2, 2012, be turned over to the Ulster County Treasurer for collection.

BE IT RESOLVED; to the Collector of Taxes of the Highland Central School District, Towns of Esopus, Lloyd, Marlborough, New Paltz, and Plattekill, of Ulster County, New York State:

You are hereby commanded:

1. To give notice and start collection of Taxes on September 1, 2012 in accordance with provisions of Section §1322 of Real Property Tax Law;
2. To give notice that tax collection will end on November 2, 2012;
3. To collect taxes in the amount of \$23,559,138 for the School District Levy (less the amount to be separately provided through the STAR Program for which the tax collector is not responsible) AND \$402,042 for the Library Levy in the same manner that collectors are authorized to collect town and county taxes in accordance with provisions of Section §1318 of the Real Property Tax Law;
4. To make no changes or alterations in the tax warrant or the tax warrant of the tax roll attached, but

shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with provisions of Section §1316 of the Real Property Tax Law;

5. To forward by mail to each owner of real property listed on the tax roll within ten days after the start of collection, a statement due on his property on pre-numbered tax bill forms provided by the school district in accordance with provisions of Section §922 of the Real Property Tax Law, and to forward by mail, without interest penalties, to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax roles in accordance with Sections §540 and §544 of the Real Property Tax Law;

6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest and penalties when such sums are paid before the end of the penalty free period (October 1, 2012), and to add two percent (2%) interest penalty to all taxes collected during the penalty period (October 2, 2012 – November 2, 2012);

7. To issue pre-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain and preserve and file exact carbon copies of all such receipts issued as required by Section §986 of the Real Property Tax Law;

8. To promptly return the warrant at its expiration and, if any taxes on the attached tax roll shall be unpaid at this time, deliver the account thereof on forms showing by town, the total assessed valuation tax rate, the total tax levy, the total amount remaining uncollected as required by Section §1330 of the Real Property Tax Law, and subsequently, to turn over to the County Treasurer by November 15, 2012 a listing of all unpaid taxes with penalties included:

9. This warrant is issued pursuant to Section §910, §912, and §914 of the Real Property Tax Law and is delivered in accordance with sections §1306 and §1398 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section §1318, subdivision 2 of the Real Property Tax Law.

<u>Roll</u>	<u>Aye/Nay</u>	<u>Signature</u>
Alan Barone	Aye	signature on file
Susan Gilmore	Aye	signature on file
Mike Bakatsias	Aye	signature on file
Thomas Miller	Aye	signature on file
Debra Pagano	Aye	signature on file
Mike Reid	Aye	signature on file
Kim Sweeney	Aye	signature on file

Motion made by Kim Sweeney; Seconded by Debbie Pagano; motion carried unanimously with a 7-0 vote.

WHEREAS, the Board of Education of the Highland Central School District is authorized to raise funds for the 2012-13 school year not to exceed \$36,164,108;

BE IT RESOLVED, that the Board authorize and direct the levy and collection of taxes for the 2012-13 school year in the amount of \$23,559,138 (less the amount to be separately collected

provided through the STAR Program for which the tax collector is not responsible) and that the Board fix the equalized tax rates by towns and confirm the extension of the tax roll as they appear on the following described tax roll:

2012-13 Real Property Tax Levy

Town	Apportionment Value	Equalization Rate	Share of School Tax	Tax Rate
Esopus	50,736,816	100%	\$ 1,006,152.85	19.830824
Lloyd	1,014,477,642	100%	\$ 20,117,927.25	19.830912
Marlborough	24,078,084	100%	\$ 477,488.24	19.830824
New Paltz	11,448,649	100%	\$ 227,036.14	19.830824
Plattekill	87,264,853	100%	\$ 1,730,533.91	19.830824
Total	1,188,006,044		\$ 23,559,138.40	

2012-13 Library Tax Levy

Town	Apportionment Value	Equalization Rate	Share of School Tax	Tax Rate
Esopus	50,736,816	100%	\$ 17,170.22	0.338417
Lloyd	1,014,477,642	100%	\$ 343,316.96	0.338419
Marlborough	24,078,084	100%	\$ 8,148.44	0.338417
New Paltz	11,448,649	100%	\$ 3,874.42	0.338417
Plattekill	87,264,853	100%	\$ 29,531.95	0.338417
Total	1,188,006,044		\$ 402,042.00	

BE IT RESOLVED AND HEREBY DIRECTED THAT; The Tax Warrant of the Board, duly signed, shall be affixed to the above-described tax rolls authorizing collection of said taxes to begin September 1, 2012 and end on November 2, 2012 except Saturdays, Sundays and Holidays, giving the warrant an effective period of 63 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

IT IS FURTHER DIRECTED THAT; taxes collected without penalty for the period of September 1, 2012 through October 1, 2012 inclusive, and that a penalty of 2 percent (2%) be assessed on taxes collected during the period of October 2, 2012 through November 2, 2012 inclusive, and that any taxes not received by the close of business November 2, 2012 or US postmarked on that day, be turned over to the respective County Treasurer for collection.

<u>Roll</u>	<u>Aye/Nay</u>	<u>Signature</u>
Alan Barone	Aye	signature on file
Susan Gilmore	Aye	signature on file
Mike Bakatsias	Aye	signature on file

Thomas Miller

Aye

signature on file

Debra Pagano

Aye

signature on file

Mike Reid

Aye

signature on file

Kim Sweeney

Motion made by Kim Sweeney; Seconded by Mike Reid; motion carried unanimously with a 7-0 vote.

Superintendent Comments:

- Summer preparation for Opening Day;
 - Update on server therefore no access to email for August 22-August 24;
 - Any interested board members interested in saying a few words on opening day, please let Deborah Haab know. This will be September 4, 2012 at 8 am.
- No questions/concerns from Board members.

Board of Education:

Old Business:

a) BOCES Update

Regina Tantillo-Swanson, Board Vice-President of BOCES, updated on the following events:

- Re-organizational meeting took place on July 11, 2012
- Regular meeting took place on July 11, 2012
- Accepted resignation, for purpose of retirement, from Howard Korn, Director of Career and Technology and is now replaced by Marita Kitchell.
- Project STEAM Adventure Camp
- National STEM Video Game Challenge
- Encourages Board members to attend upcoming meeting with Ulster County School Board Association.

The Board had the following questions/concerns/comments:

Sue Gilmore asked if enrollment to BOCES has seen any changes. Regina replied numbers are typically the same but will verify information.

b) Senior Citizen Exemption – Information is being gathered for further discussion.

c) Concussion Policy Guidelines – Athletic Director Pete Ferguson is currently working on guidelines. Fall coaches have completed mandated training. Discussion took place regarding if an athletic trainer should be at sporting events. Currently reviewing survey results from neighboring schools and if there were any revisions with Concussion Policy.

d) SRO - Deborah Haab met with the Town Supervisor and learned that the DARE officer is budgeted with Town and can be applied to this sort of position. Discussion took place if this would also include middle school, high school, DARE activities and certain school events.

Alan Barone commented-

- this would be an excellent opportunity;
- additional resource to our district;

Mike Bakatsias asked Pete Harris to say a few words about the positive effects at the high school of a SRO present at the high school.

Kim Sweeney suggested that a contract be established between the Town and HCSD to keep a consistent person in this position. All board members agreed and as a result Deborah Haab will move forward and meet again with Town Supervisor.

New Business:

- a) Correspondence – Please submit any correspondence the Tuesday, week prior to, scheduled Board meeting.
 - b) Recognition: Alan Barone would like to see as a new item be placed on the agenda that would recognize an individual (community member/student/staff) for their achievement(s). All board members were in agreement with this. This would also encourage a connection with school and community.
 - c) School Visits – Schedule to be set up with board members and Building and Grounds staff for school building tour.
- Mike Reid discussed and encouraged board members of opportunities of conferences with NYSSBA.
 - Kim Sweeney informed board due to family emergency is unable to attend board retreat which is scheduled for August 28th. Deborah Haab will get back with board if another date can be arranged.
 - Deborah Haab confirmed September retreat for September 25th.

Public Comments:

- Kit Cowen, member of Highland Music Booster organization, is looking for more specific's regarding school/music schedule. Questions will be emailed to Deborah Haab.
- Randie Rattick, member of Highland Music Booster organization, is looking for additional answers regarding flex schedule, the budget scenarios and how this affects the music curriculum at middle school. Randie will email questions and concerns to Deborah Haab.

Motion to adjourn Regular Meeting made Kim Sweeney; Seconded by Sue Gilmore; Motion carried unanimously with a 7-0 vote.

Adjournment 9:20 pm

Motion made by Kim Sweeney at 9:25 pm to go into Executive Session; Seconded by Mike Reid; Motion carried unanimously 7-0 vote.

EXECUTIVE SESSION

RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. ____ Matters which will imperil the public safety if disclosed;
2. ____ Any matter which may disclose the identity of law enforcement agent or informer;
3. ____ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. x Discussions regarding proposed, pending, or current litigation;
5. ____ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6. ____ The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. ____ The preparation, grading or administration of examinations;
8. ____ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Motion made by Mike Bakatsias to exit Executive Session; Seconded by Mike Reid; Motion carried unanimously with a 7-0 vote.

ADJOURNMENT 10:10 pm

Minutes recorded and submitted by,

Lisa M Cerniglia, District Clerk